

WELCOME TO THE 2011-2012 SCHOOL YEAR!

- Parents may send in school fees by mailing payment with the completed School Fees sheet included in this packet. Please make checks payable to:

Kaneland Community Unit School District # 302

- All fees for the 2011-2012 school year are due by AUGUST 21st unless special arrangements for payment have been made in advance with the principal. The Board of Education has authorized the Business Office to submit bills for unpaid school fees to a collections agency. Please mail school fees by August 21st.
- Please send **separate checks** for each item such as Tuition fees, KMS PTO Directory, Library donations, etc. Do not include them on your school fees check. See each individual document for specific instructions. Do not include fees for sports or PE Uniforms with your registration fees. Sports fees can be turned into coaches once practices start.
- Participation fees for sports and are payable during the school year.
Fees for the 2011-2012 School Year:
 - \$80.00 for each sport which is payable before the first meet/game/match
- Bus route information will be available on line later in the summer. If you have any questions you can contact the transportation department at 630-365-5111 ext. 145 or 148.
- PE locks and uniforms will be sold during lunch periods the first week of school and at the HMS orientation on Aug. 16th. All students are required to purchase a shirt and lock from the school. Students may purchase shorts from the school or they may wear their own black shorts.

PE LOCK	\$5.00
PE SHIRT	\$10.00
PE SHORTS	\$10.00
- The first day of school is **Wednesday, August 24th, 2011** from 7:25 AM to 2:25 PM
Students should come prepared with a pen or pencil and paper or a notebook and will report to their homerooms.
- Hot lunch and a la carte lunch (soup, salad, sandwiches) will be served beginning the first day of school. Prices \$2.00 for hot lunch, \$.30 for milk, various prices for a la carte items. Copies of the hot lunch menu are available in the office and on the HMS website.
- The cafeteria uses the WinSnap system. Similar to a debit card, students will be able to apply money to an account and purchase their lunches using their student ID#. Parents are encouraged to send money in advance to be applied to their child's account. As the account decreases, near \$5.00, the student will be notified. Students paying with cash will have the change applied to their account for future use. Student ID#'s can be found on schedules in the bottom left hand corner. Any money left on lunch accounts at the end of the year will be carried over to the next year.
- Schedules will be available on Konnect in early August. Students ID numbers do not change from year to year, nor does the parent Pass Pin number used to log into Konnect.
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If you have questions regarding any information in this packet please call the Middle School at 630-466-8400. Summer office hours are: Monday – Thursday 8:00 AM to 12:00 PM and 1:00 PM to 2:00 PM. We will be closed on Fridays.



KANELAND COMMUNITY SCHOOL DISTRICT #302

KANELAND HARTER MIDDLE SCHOOL

1601 Esker Drive

Sugar Grove, IL 60554

PHONE: (630)466-8400 FAX: (630)466-1999

Welcome to a new school year! Included in this packet are the following documents:

- 2011-2012 School Year Information
- 2011-2012 District Calendar
- School Supply Lists
- Letter from the School Nurse
- S.O.S. – Save Our Subscriptions for the fall magazine fundraiser!
- Athletic Information
- **Harter Middle School Orientation – August 16th 7 a.m.- 11 a.m. & 1 p.m. - 7 p.m.**
- Yearbook Order Form **(Will be given out in the fall)**
- School Fees (Due by August 21st) * **(Separate check required)**
- Library Information/Sign-up sheet

Please return the following items to HMS after opening:

School Fee Sheet with School Fees

Address Verification and email form (Please update all information.)

Also included are PTO Documents: **Individual checks payable to KMS-PTO**

- HMS Directory Order Form

Any items ordered from PTO must be on separate checks. PTO order forms should also be returned to HMS.

Free and Reduced Lunch applications will be available July 27th on the district website or in the virtual backpack. Completed applications should be sent directly to the district office.

**Please remember to write separate checks where indicated for accounting purposes.
Your cooperation is appreciated.**

Harter Middle School
School Fees
2011-2012 School Year

Student Name: _____

Grade: 6 7 8

Parent Name: _____

Materials Fee \$130	ALL STUDENTS
Technology Fee \$55	ALL STUDENTS
TOTAL SCHOOL FEES	\$185 PER STUDENT

This does not include additional athletic, club fees, or PE uniforms. Additional fees may apply.

Please make your **separate check** payable to:
Kaneland Community Unit School District #302

Return this completed form and payment to:

**Kaneland Harter Middle School
1601 Esker Drive
Sugar Grove, IL 60554
630-466-8400
Fax 630-466-1999**

Please note: Fees may be mailed or dropped off and are due by Aug. 21st.

Free and Reduced Lunch applications will be available on Konnect or on line after July 27th. Completed forms should be returned to the District Office.

Registration fees are charged to all students except those specifically exempted by law or unable to pay due to emergency circumstances. However, unless exempted by law, all fees are to be collected. Individuals in need of alternative payment schedules or a fee waiver should contact the school office prior to the due date. If necessary, the collection process will involve the referral of unpaid fees to a collection agency.

FOR OFFICE USE ONLY

DATE:

CHECK NUMBER:

(OR) CASH:

School Supplies 2011-2012

6th Grade

USB Flash Drive *

#2 Pencils (24) (Mechanical pencils are recommended)

Yellow Highlighters (2)

Permanent Black Sharpie Markers (2)

Book Covers (5 X-Large)

Glue Sticks (3)

1 Inch 3-Ring Binder (4)

Set of 8 divider tabs (3)

Dry Erase Markers (6-8)

Dry erase eraser or an old sock to be used as an eraser (1)

Calculator Recommended: TI-30X IIS. This will be used through 8th grade. (Note: TI-15 is not recommended)

Pencil Case

Scotch Tape (2)

4x6 Ruled Notecards (4 Packages)

Pointed Scissors (1) (Fiskars recommended)

Colored Pencils (1 Box)

Markers (1 Box)

Pocket Folders (6)

Ruler (1 standard/metric)

Black or blue pens (24)

Red Pens (12)

Two spiral notebooks (Wide Ruled)

Loose Leaf Paper (2-4 Packages, Wide Ruled)

2 boxes of Kleenex (One for homeroom and one for your first exploratory class)

Expander file is recommended for better organization (1)

More supplementary materials may be needed depending on certain team requests.

- **Flash Drives will be available for Approx. \$10 in the library**
Some flash drives are not compatible with our computer system.

Music classes

- a separate folder, or space in the expander file
 - plastic post-it flags

Notes:

Please label supplies with the student's initials in black permanent marker.

These supplies need to be replenished throughout the year.

Each student receives an assignment notebook as part of the materials fee.

7th Grade School Supply List

8- Pocket folders

3- Reams loose leaf notebook paper- *to be replenished throughout the year*

1 - Calculator for ISAT- Texas Instruments TI-30XS MultiView is preferred but not required, Accelerated math students should look at purchasing a Texas Instruments TI-84 Plus but again it is not required. Any calculator that does your basic operations will suffice.

2- Packs of Pencils – *to be replenished throughout the year*

1 Pack Black or blue pens - *to be replenished throughout the year*

2 Highlighters

2 Boxes of colored pencils

2 Boxes of Markers

1- USB key (**can be purchased through the middle school library**)

1 -XL book covers (HISTORY)

1- Glue stick

1- Scissors

1- Ruler showing cm. and in.

2 - Boxes of Facial tissue

3 - 1.5" 3 ring binder (for Math, Science, and Communication Skills)

3 - 5 tab dividers

2 - Three subject spiral notebook—(Communication Skills and Literature)

2 - One-subject notebook (for History, Math)

Composition notebook (for Accelerated Math)

2 packs of index cards-lined 3 x 5

**Additional supplies will be needed throughout the year based on subject area/project*

8th Grade Supply List

- Three-ring Binder, 1 ½” (3)
- 5 tabbed dividers (3)
- Pocket folders- 3- hole punched (5)
- Mead 3 or 5- subject spiral notebook (1)
- Single subject spiral notebook (3)
- Loose leaf paper college ruled (2 packs)
- Graph paper (1 pack)
- Glue sticks (16, 4 per quarter)
- Colored pencils (2 packs, minimum 12 colors each)
- Expo Brand Dry Erase Markers (2)
- Markers- basic colors (1)
- Red or Green Colored Pens (2)
- Blue or black pens
- # 2 Pencils (4 boxes, 1 per quarter)
- Eraser (1)
- Highlighters (2, two different colors)
- Pencil pouch-3 hole punched (1)
- 3 x 5 index cards (2 packs of 100)
- Scissors (1)
- Kleenex (3 boxes)
- Calculator (TI-30X-IIS scientific required) Regular Math
- Calculator (TI84Plus) Challenge Math
- USB flash drive **required**

This is a general 8th Grade supply list that every student will need regardless of their team assignment. Individual teacher requirements may be added in class.

Kaneland Harter Middle School
Athletic Department
Fall Sports Information
2011-2012

Welcome to the 2011-12 school year. This year we are asking that all coaches conduct a parent meeting early in the season to familiarize parents with expectations, rules, etc. The meeting for 8th Grade Football is listed below. Meetings for 7th Grade Football, Volleyball, and Cross Country will be scheduled in the near future. Parent attendance is required.

8th Grade Boys Football

- August 9th 6:00 p.m. Parent meeting in the Harter Middle School Gymnasium.
- August 10th 7:30 a.m.-1:30 p.m. Equipment handout and first practice.
- All practices and games will be held at Harter Middle School.

7th Grade Boys Football

- August 17th 8:30 a.m.-12:00 p.m. Equipment handout and first practice.

7th & 8th Grade Girls Volleyball

- August 17th, 18th, & 19th Tryouts at Harter Middle School
- 8th Grade Tryouts 8:00 a.m.-10:00 a.m.
- 7th Grade Tryouts 10:15 a.m.-12:15 p.m.

6th, 7th & 8th Grade Boys and Girls Cross Country

- August 17th TBD

Important Information

In order to participate or tryout for a team, each participant must turn in a physical examination form and insurance waiver form on or before the first day of practice/tryouts. It is suggested that parents make a copy of the sports physical before turning it in to the school, since most clinics do not keep copies of these yearly physicals. These forms are available on the District website (www.kaneland.org).

The participation fee is \$80.00 per sport. Checks should be made payable to Kaneland Harter Middle School.

The Middle School staff encourages all students to participate in the KHMS extracurricular program.

If there are any questions regarding the extracurricular program please contact Mr. Tom Huels @ 630-466-8400 ext. 77507 or Ms. Kris Weiss @ 630-466-8400 ext. 77109.

Harter Middle School Extra-Curricular Activities

Student Council. One representative and one alternate are selected in the fall from each homeroom. 6th, 7th and 8th grade students vote for those 8th graders who submit nomination forms for the offices of president, vice-president, and secretary. Student council assists school staff in planning activities, such as dances and assemblies which enrich the Middle School program. Student council members raise money and fund special projects, many of which benefit the school and the greater community.

Yearbook. A staff member guides student staff as they create a yearbook that highlights the school year at H.M.S.. Yearbooks are sold at cost first semester and are generally distributed to students in grades 6-8 at the very end of the year.

Mid-Knight Special. Mid-Knight Special is an auditioned, extracurricular choral ensemble for select sixth, seventh, and eighth grade chorus members. Mid-Knight Special sings a variety of advanced choral music, including classical, madrigals, vocal jazz, spirituals, show tunes, and even some pop. Auditions are open to any student enrolled in Chorus and are held after school in September. Mid-Knight Special members rehearse one day a week after school and perform not only at all of the regular choral concerts, but also at special events throughout the year.

Jazz Band. *Jazz Band is an extra-curricular ensemble that meets once a week for the entire year. The group focuses on playing different styles of jazz music including swing, Latin, and blues. The group performs at two jazz concerts a year in addition to competitions and festivals. Auditions for jazz band are held in the fall.*

Fall Play/Spring Musical. HMS performs two drama productions annually. Students interested in being part of the production as cast member can try out at the designated times. Others who wish to be part of the crew can voice their interest when tryouts are held.

KANELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 302

UPDATED 2011-2012 SCHOOL CALENDAR

Approved by the Board of Education on 10-25-10; Revised 1-10-11

AUGUST					SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER									
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
1	2	3	4	5				1	2	3	4	5	6	7		1	2	(3)	(4)**					1	2				
8	9	10	11	12	X	6	7	8	9	X	11	12	13	14	7	8	9	10	11	5	6	7	8	9					
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21	14	15	16	17	18	12	13	14	15	16					
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28	21	22	23	X	25	19	20	21	22	23					
29	30	31	26	27	28	29	30	31	28	29	30	26	27	28	29	30													
JANUARY					FEBRUARY					MARCH					APRIL					MAY									
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
X	3	4	5	6				1	2	3					1	2	2	3	4	5	6					1	2	3	4
9	10	11	12	13	6	7	8	9	10	5	6	7	8	9	9	10	11	12	13	7	8	9	10	11					
X	17	18	19	20	13	14	15	16	17	12	13	14	15	16	16	17	18	19	20	14	15	16	17	18					
23	24	25	26	27	X	21	22	23	24	19	20	21	22	23	23	24	25	26	27	21	22	23	24	25					
30	31	27	28	29	26	27	28	29	30	30	X	29	30	31															
																									JUNE				

August 22 & 23	Teacher Institute Days	1
August 24	First Day of Student Attendance	4* 5* 6* 7* 8*
September 5	No School, Labor Day	
October 7	No School, School Improvement Day	
October 10	No School, Columbus Day	
October 21	End of First Quarter (40)	
November 3 & 4	No School, Parent/Teacher Conferences	
November 21-22	No School, School Improvement Days	
November 23-25	No School, Thanksgiving Vacation	
December 19-January 2	No School, Winter Break	
January 12	End of 2nd Quarter and 1st Semester (41)	
January 13	No School, School Improvement Day	
January 16	No School, Martin Luther King Day	
February 20	No School, Presidents' Day	
March 2	No School, Institute Day	
March 16	End of Third Quarter (42)	
March 23	No School, School Improvement Day	
March 26-30	No School, Spring Break	
April 6	No School, Non-Attendance Day	
April 9	No School, Institute Day	
May 28	No School, Memorial Day	
June 8	Last Day of Student Attendance, End of 4th Quarter and Second Semester (51)	

One Hour Early Dismissal: January 11 & 12, May 30 & 31

CALENDAR MONTH FOR MONTHLY REPORTS AND STATE AID REPORTS

Aug. 22-Sept. 30 = 27 days	Dec.1 - Dec. 31 = 15 days	Mar. 1 – Mar. 31 = 16 days
Oct. 1 – Oct. 31 = 19 days	Jan. 1 – Jan. 31 = 18 days	Apr. 1 – Apr. 30 = 19 days
Nov. 1 – Nov. 30 = 15 days	Feb. 1 – Feb. 28 = 19 days	May 1 – June 6 = 26 days
First Semester (ending Jan. 12) = 81 days		○ -- Teacher Institute Day
Second Semester (ending June 6) = 93 days		X -- Legal School Holiday
Teacher Institute Days = 4 days		□ -- School Improvement Day
Full Day Parent/Teacher Conference = 2 days		△ -- End of Quarter
School Improvement Days = 5 days		() -- Parent/Teacher Conferences
TOTAL = 185 days		== -- No School

* -- Emergency Days (only if needed)
 **Please consult with buildings as to actual times for parent-teacher conferences.

REMINDER FROM SCHOOL NURSE

- 1) **New State of Illinois Law** in regards to 6th grade Physical Requirement: According to the Illinois School Code, all students who enter 6th grade in Illinois are required to have a physical. Physicals are due on the first day of school per school policy.

PLEASE MAKE A COPY OF THE YEARLY PHYSICAL EXAM FORM FOR YOUR PERSONAL RECORDS BEFORE SUBMITTING IT TO THE SCHOOL.

- 2) **State of Illinois Law for 6th graders:** All students entering 6th grade must have an **oral health examination**. The dental examination must have been completed within 18 months of May 15, 2012. (Acceptable dates 11/15/10-5/15/12). The examination must be performed by a licensed dentist and he/she must sign the dental form. Please have this form completed and returned to the nurse's office by February 1, 2012. If you need assistance with this matter, please contact your school nurse. The dental forms are available in the nurse's office and at (www.kaneland.org) under the Health Services link.

- 3) If your child requires **medication** to be given at school on a short-term or a long-term basis, a medication authorization form signed by the doctor and a parent, must be on file. This form is available in the office and on the District website (www.kaneland.org) under the Health Services link and it must be renewed **ANNUALLY**. This medication form must be properly filled out even for those students who need to take medication, such as Ibuprofen or Tylenol, at school.

- 4) If your child has a severe **allergy** to food or to insect bites, please notify the school nurse and provide the nurse with the appropriate emergency medication. Students who need to keep an EPI-PEN and/or Benadryl at school must have a properly filled out medication authorization form on file in the nurse's office.

- 5) Please notify the nurse's office immediately of any major change in the health condition of your son or daughter during the school year by telephone or an e-mail; Vicki.Molander@kaneland.org

Vicki Molander, R.N., B.S.N., IL. C.S.N.
630-466-8400; ext. 110

Welcome to the **2011-2012** School Year

From the Harter Middle School Cafeteria

- Hot Lunch and ala Carte lunch (soup, salad, sandwiches, fruit, vegetables with dip, etc.) will be served beginning the first day of school. Price is \$2.00 for hot lunch, \$.30 for milk, various prices for ala carte items. Copies of the hot lunch menu are available in the office and on the HMS website. Students are expected to have a cash balance on their meal account in order to purchase food.
- The Cafeteria uses the WinSnap system. Similar to a debit card, students will be able to apply money to an account and purchase their lunches using their identification card number. Students are required to have this ID in their possession to make a purchase. Parents are encouraged to send money in advance to be applied to their child's account. As the account decreases, near \$5.00, the student will be notified. Students paying with cash will have the change applied to their account for further use. Any money left on lunch accounts at the end of the year will be carried over to the next year.
- It is very important for good nutrition to learn so every effort will be made to see to it that each student eats a nutritious meal. Students who are free or reduced will not be allowed to purchase items from the ala carte line without the cash in their possession or on their account. These students will be redirected to the hot lunch line. All students will be required to scan their ID to make a purchase.

S.O.S. Save Our Subscriptions



How Can You Help?

Dear Parents and Friends:

This year, we will be conducting a **magazine subscription fund-raiser** to raise money for programs and activities that **benefit our students**.

REMEMBER—The success of the program will depend upon **YOUR PARTICIPATION!**

If you have subscriptions that need to be renewed or you would like to subscribe to a new magazine . . . **Please SAVE your orders for our fund-raiser**. Plan to **give magazine subscriptions as gifts** this year.

Let your friends and relatives know about our fund-raiser and ask them to save their subscriptions for our program as well.

Renewal orders will simply extend current subscriptions, unless the renewal(s) has expired.

Thank you in advance for your support! We are looking forward to your participation.

P.S. Funds will be used for field trips, CPR/AR prizes, and other student activities.



Reader's Digest

American Girl

Better Homes & Gardens

Entertainment Weekly

FamilyFun

Field & Stream

Golf Digest

Money

Newsweek

O, The Oprah Magazine

Real Simple

Seventeen

Sports Illustrated

Time

TV Guide

QSP
Reader's
Digest
Visit www.QSP.com

Gift Book Program from the Harter Middle School Library

1601 Esker Drive Sugar Grove, IL 60554 * 630-466-8400



Dear Parents and other Friends,

Harter Middle School Library is conducting a **Special Occasion/Birthday Gift Book Program**. The program helps grow our library collection while formally commemorating special days and people in the lives of our students.

We welcome your participation! Please consider adding a book to our collection:

- to honor your child's birthday or as part of your holiday giving
- in honor (or memory) of a grandparent, special friend, family member
- to honor a special teacher
- to encourage and/or celebrate a great year

A bookplate/label will be placed in your gift book and your child will have the opportunity to be the first borrower! We are grateful for your participation; please feel free to contact me with any questions:

Rachel Ramos

LRC Director

rachel.ramos@kaneland.org

[HMS Gift Book Program Form](#)

I wish this gift to be made: _____ In Honor of _____ In Memory of _____

Name: _____

This gift was given by: _____

Name: _____

Address: _____

Phone: _____

e-mail: _____

Please send Acknowledgement to:

Gift Amount: \$ _____ Check # _____ (Payable to HMS) Cash _____

*Average cost of a middle school book ranges from \$15 to \$30

Please check one:

_____ Please select a book on the following subject: _____

_____ I will leave the selection to the LRC Director

Note: In order to maintain the integrity of the collection, donations may not be retained permanently.

I, _____ agree to make payments for my student(s),

 (Parent/Guardian) _____ school fees for the 2011-2012 school year. I understand

 Student(s) Name(s) & Grade(s)
 my balance is _____ after my first payment of \$_____ on _____

 (Balance) _____ (Date)
 and agree to make the following payments by the _____ of each month with the last

 (Date)
 payment to be received by March 31, 2012. If I fail to follow the payment plan listed below, I
 understand that Kaneland C.U.S.D. 302 may turn my account over to a collection
 agency.

A PAYMENT IS REQUIRED EACH MONTH

- \$ _____ August, 2011 (First payment due by August 21)
- \$ _____ September, 2011
- \$ _____ October, 2011
- \$ _____ November, 2011
- \$ _____ December, 2011
- \$ _____ January, 2012
- \$ _____ February, 2012
- \$ _____ March, 2012

Signature of parent/guardian _____ Date _____