

# Application For New Extra-Duty Stipend

## *Due by – December 1<sup>st</sup>*

Applicant's Name: \_\_\_\_\_ School: \_\_\_\_\_

1. What is the name of the activity? \_\_\_\_\_

Circle Grade Level(s):    K-5                      6-8                      9-12

2. State the goals and objectives of the proposed activity and explain how this activity contributes to the district's mission statement and strategic plan.

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3. How many students will participate in the activity? \_\_\_\_\_

4. How many student contact hours will be spent on the activity each week? \_\_\_\_\_

5. How many paid adults will be supervised by the applicant for this activity? \_\_\_\_\_

6. What will be the starting and ending dates of the activity? \_\_\_\_\_ to \_\_\_\_\_

How many days will the employee meet with the activity? \_\_\_\_\_

7. How may travel dates with students to and from events will there be? \_\_\_\_\_

8. How much weekend/vacation student contact time will there be? \_\_\_\_\_

9. Explain the activities and/or projects that you will do? \_\_\_\_\_

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10. Where on the present stipend schedule do you feel your activity should be placed in order for you to receive compensation comparable to an existing activity? Briefly explain.

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11. Please include any other information that you feel would help in making a decision regarding this stipend:

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Name Date

Copies to:

- Building Administrator
- Superintendent or designee
- KEA President or designee

***Due by – December 15<sup>th</sup>***