

KANELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 302
47W326 Keslinger Road
Maple Park, Illinois 60151

BOARD OF EDUCATION
REGULAR MEETING
MONDAY, JANUARY 25, 2010

Call to Order

The Board of Education of Kaneland Community Unit School District No. 302 met in Regular Session at the Learning Resource Center/Library, Kaneland High School, on Monday, January 25, 2010 at 7:00 p.m.

Roll Call

President Lisa Wiet, Superintendent Charles McCormick, and members Kenneth Carter, Elmer Gramley, Robert Myers and Diane Piazza were present. Deborah Grant arrived at 7:06 p.m. Cheryl Krauspe was absent. Also present were Jeff Schuler (Associate Superintendent) and Julie-Ann Fuchs (Asst. Supt. for Business).

Establishment of Quorum

A quorum was established.

Approval of Agenda

Motion by Gramley, seconded by Carter, that the agenda be approved as amended.

Upon call of the roll, the following members voted Aye: Myers, Piazza, Wiet, Carter, Gramley. Aye - 5; Nay - 0. The motion was carried.

Introduction of Guests

The guests were introduced.

Public Comments

None

Consent Agenda

Motion by Gramley, seconded by Carter, to approve the consent agenda items as amended.

G-1: Approval of Accounts Payable and Payroll

that Julie-Ann Fuchs, School Treasurer, be authorized to issue Accounts Payable checks in payment of the accounts due the vendors of Kaneland Community Unit School District No. 302 through February 15, 2010. The accounts were duly listed and presented to the Board of Education in Regular Session on January 25, 2010. An itemized listing of these bills may be found in the Accounts Payable Ledger. Amounts expended for January 2010 are herein listed:

Education Fund, \$1,384,858.67; One Million, Three Hundred Eighty-four Thousand, Eight Hundred Fifty-eight and 67/100 (Dollars)

O & M Fund, \$274,560.73; Two Hundred Seventy-four Thousand, Five Hundred Sixty and 73/100 (Dollars)

Debt Services 31, \$309,477.50; Three Hundred Nine Thousand, Four Hundred Seventy-seven and 50/100 (Dollars)

Debt Services 35, \$1,312,672.50; One Million, Three Hundred Twelve Thousand, Six Hundred Seventy-two and 50/100 (Dollars)

Debt Services 36, \$3,944,525.00; Three Million, Nine Hundred Forty-four Thousand, Five Hundred Twenty-five and no/100 (Dollars)

Transportation Fund, \$199,587.71; One Hundred Ninety-nine Thousand, Five Hundred Eighty-seven and 71/100 (Dollars)

IMRF, \$42,856.72; Forty-two Thousand, Eight Hundred Fifty-six and 72/100 (Dollars)

FICA/Medicare, \$61,634.09; Sixty-one Thousand, Six Hundred Thirty-four and 09/100 (Dollars)

Capital Projects, \$511,017.80; Five Hundred Eleven Thousand, Seventeen and 80/100 (Dollars)

Fox Valley Career Center, \$46,587.60; Forty-six Thousand, Five Hundred Eight-seven and 60/100 (Dollars)

FVCC Child Care, \$4,411.58; Four Thousand, Four Hundred Eleven and 58/100 (Dollars)

Payroll

that Julie-Ann Fuchs, School Treasurer, be authorized to issue payroll checks in payment of the Regular P/R #13 and 14, January 15 and 29, 2010 and #15, February 12, 2010 payrolls for employees of Kaneland Community Unit School District #302. Amounts expended for January, 2010 are herein listed:

Education, \$1,598,204.57; One Million, Five Hundred Ninety-eight Thousand, Two Hundred Four and 57/100 (Dollars)

O & M Fund, \$22,561.08; Twenty-two Thousand, Five Hundred Sixty-one and 08/100 (Dollars)

Transportation Fund, \$97,223.25; Ninety-seven Thousand, Two Hundred Twenty-three and 25/100 (Dollars)

Fox Valley Career Center, \$46,410.98; Forty-six Thousand, Four Hundred Ten and 98/100 (Dollars)

FVCC Child Care, \$7,537.85; Seven Thousand, Five Hundred Thirty-seven and 85/100 (Dollars)

G-2: Approval of Minutes

that the Kaneland Board of Education approve the minutes of the January 11, 2010 Regular Meeting as presented.

G-3: Approval of Resignations/Employment of Staff

that the Kaneland Board of Education approve the employment of **Kelissa Ponce** as a paraprofessional at John Stewart Elementary School for the remainder of the 2009-2010 school year at an hourly salary rate of \$11.79.

that the Kaneland Board of Education approve the employment of **Kelsi Countryman** as the 7th grade middle school girls basketball coach for the 2009-2010 school year.

that the Kaneland Board of Education approve the employment of **Melissa Frankel** as the middle school girls basketball coach for 7th and 8th grade programs for the 2009-2010 school year.

G-4: Approval of Student Suspensions

that the Kaneland Board of Education approve the suspensions of the following students:

| | | |
|--------------|-------------|--------------------------------|
| Student 1-9 | Bus Conduct | 10 days loss of bus privileges |
| Student 1-10 | Misconduct | 10 days out-of-school |
| Student 1-11 | Misconduct | 2 days out-of-school |
| Student 1-12 | Misconduct | 3 days out-of-school |
| Student 1-13 | Misconduct | 2 days out-of-school |
| Student 1-14 | Misconduct | 5 days out-of-school |
| Student 1-15 | Bus Conduct | 10 days loss of bus privileges |

G-5: Approval of Updated Board Policies from PRESS – Second Reading and Approval

that the Kaneland Board of Education approve the following Board policies on second reading and approval:

| | |
|-------|--|
| 2.20 | Powers and Duties of the School Board |
| 2.40 | Board Member Qualifications |
| 2.110 | Qualifications, Terms and Duties of Board Officers |
| 3.40 | Superintendent |
| 4.40 | Incurring Debt |
| 4.150 | Facility Management and Building Programs |
| 4.160 | Environmental Quality of Buildings and Grounds |
| 5.90 | Abused and Neglected Child Reporting |
| 5.120 | Ethics |
| 5.220 | Substitute Teachers |
| 5.250 | Professional Leave – Leaves of Absences |
| 5.280 | Duties and Qualifications |
| 5.330 | Sick Days, Vacation, Holidays and Leaves |
| 6.15 | School Accountability |
| 6.50 | School Wellness |
| 6.300 | Graduation Requirements |
| 6.340 | Student Testing and Assessment Program |
| 7.190 | Student Discipline |
| 8.100 | Relations with Other Organizations and Agencies |

Upon call of the roll, the following members voted Aye: Piazza, Wiet, Carter, Gramley, Myers. Aye - 5; Nay - 0. The motion was carried.

Agenda Item H-1: Review of Recommended Cost Reductions

At the last Board meeting, the administration presented an initial cost reduction plan. The purpose of the cost reduction plan is to eliminate the excess of estimated expenditures over estimated revenue. Based on the most recent projections presented from PMA, the target reduction number is \$2,600,000 for fiscal 2011. The initial cost reduction plan goes just beyond that at \$2,622,000. The administrative team continues to monitor information from the Illinois State Board of Education. As of their most recent meeting, ISBE has directed the State Superintendent to develop a budget based on a level of funding equal to the current fiscal year.

Following the initial presentation there were several questions raised by the Board. The administration has included in the update details regarding the personnel implications of the cost reduction plan, a report on extra-curricular club opportunities at the high school, several minor changes to the initial plan, and additional detail about the format and structure for the community forum on February 8th and the advisory committee meetings on January 28th.

Motion by Wiet, seconded by Piazza, that the Kaneland Board of Education direct the administration to bring alternative cost reduction plans that further minimize the direct impact on students.

Upon call of the roll, the following members voted Aye: Wiet, Carter, Gramley, Grant, Myers, Piazza. Aye – 6; Nay – 0. The motion was carried.

Agenda Item H-2: Consideration of Board Policy 6.280 (Grading and Promotion)

As a result of the discussion regarding the grading report at the meeting on January 11, Board Policy 6.280 (Grading and Promotion) was on the agenda for discussion and action this evening.

Motion by Piazza, seconded by Grant, that the Kaneland Board of Education amend the policy by placing the following language at the beginning of the policy, “The Board will determine the grading scale. Using this grading scale.....”

Upon call of the roll, the following members voted Aye: Carter, Grant, Piazza. Nay: Wiet, Gramley, Myers. Aye - 3; Nay - 3. The motion was defeated.

Agenda Item H-3: Approval of PMA to Manage Cash for Operating Funds

Currently, the District uses PMA to assist with its financial projections and bond sales. PMA also offers a cash management program. The purpose of the cash management program is to maximize the interest earned on all investments. PMA begins with a comprehensive cash flow analysis of the District’s income and expenditures. Then, based upon the projected amount of money that is available, PMA provides an investment plan to invest the money until it is needed for expenses. All investments would comply with the District’s investment policy and the District approves each investment prior to execution.

Many benefits of the PMA cash management program include: detailed analysis of the District’s cash flow in a time of financial challenges, administrative efficiency, optimized investment schedule,

capturing of the yield curve with longer-term investments, and value through competitive bidding.

Because PMA manages the money for many school districts across the state, they are able to take advantage of a national network of providers, including local banks. PMA will assist the District with any necessary paperwork and also provide consolidated monthly reporting.

Motion by Gramley, seconded by Carter, that the Kaneland Board of Education approve PMA to assist in the management of the operating funds for the District beginning with the June 2010 early tax money for the 2010-2011 school year, and monitor interest throughout the year.

Upon call of the roll, the following members voted Aye: Carter, Gramley, Grant, Myers, Piazza, Wiet. Aye - 6; Nay - 0. The motion was carried.

Agenda Item H-4: Approval of Capital Projects for 2010

Dr. Fuchs presented an updated spreadsheet for the capital projects fund related to the referendum money from February 2008. There is approximately \$9.2 million remaining in this fund as of December 31, 2009. The three main projects (Harter Middle School, Kaneland Middle School, and the addition at Blackberry Creek School) are nearing completion.

Steve Hougsted from ARCON was in attendance to describe the scope of work for three of the remaining projects. Mr. Hougsted described the scope of work for the District paving needs, the KHS roof, and the repair and renovation projects related to the life safety survey.

The following amounts have been budgeted for the projects:

| | |
|--------------------------------------|-------------------|
| KHS Roof | \$1,500,000 |
| Repair and renovations (life safety) | \$ 900,000 |
| Paving Work for 2010 | <u>\$ 600,000</u> |
| TOTAL | \$3,000,000 |

With regards to projects to be completed during summer 2010, one additional project may be brought to the Board in the near future. The Facilities and Planning Committee is close to making a recommendation regarding the athletic and maintenance storage facilities. This information will be brought to the Board in February or early March.

Motion by Wiet, seconded by Gramley, that the Kaneland Board of Education approve the administration to seek public bids for the paving work, KHS roof replacement and repair and renovation work for summer 2010 as presented.

Upon call of the roll, the following members voted Aye: Gramley, Grant, Myers, Piazza, Wiet, Carter. Aye - 6; Nay - 0. The motion was carried.

Motion by Carter, seconded by Gramley, that the Kaneland Board of Education approve the administration to prepare a contract with Nicholas & Associates to serve as the Construction Manager for the repair and renovation work, life safety for summer 2010 and also to assist with the estimated construction budget for the storage facilities at Harter Middle School.

Upon call of the roll, the following members voted Aye: Grant, Myers, Piazza, Wiet, Carter, Gramley. Aye - 6; Nay - 0. The motion was carried.

Superintendent/Board Report

1. The Superintendent reminded the Board of the Health Fair to be held on Tuesday, January 26, 2010.
2. Dr. Fuchs informed the Board of the FOIA requests she has fulfilled since the last meeting pertaining to fuel oil prices.
3. Deborah Grant cited the boys basketball team for its recent assistance with the Special Olympics.

Public Comments

The Board received several public comments regarding the budget reduction options. A community member requested the Board members to ask more questions regarding the issues that come before them.

Executive Session

Motion by Piazza, seconded by Grant, that the Kaneland Board of Education adjourn to Executive Session at 9:54 p.m. to discuss:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)
2. Collective negotiating matters between the public body and its employers or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
10. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)

Upon call of the roll, the following members voted Aye: Myers, Piazza, Wiet, Carter, Gramley, Grant. Aye - 6; Nay - 0. The motion was carried.

The Board of Education of Kaneland Community Unit School District #302 reconvened in Regular Session at 10:31 p.m. on Monday, January 25, 2010 at the Learning Resource Center/Library, Kaneland High School. President Wiet, Superintendent McCormick, and members Kenneth Carter, Elmer Gramley, Deborah Grant, Robert Myers, and Diane Piazza were present. Cheryl Krauspe was absent. Also present were Jeff Schuler (Associate Superintendent) and Julie-Ann Fuchs (Asst. Supt. for Business).

Kaneland Board of Education Minutes

January 25, 2010

Page Seven

Student

Motion by Piazza, seconded by Carter, that the Kaneland Board of Education directs the administration to enroll the student discussed in closed session.

Upon call of the roll, the following members voted Aye: Myers, Piazza, Wiet, Carter, Gramley, Grant. Aye - 6; Nay - 0. The motion was carried.

Adjournment

Motion by Piazza, seconded by Myers, that the meeting be adjourned at 10:32 p.m.

Upon call of the roll, the following members voted Aye: Piazza, Wiet, Carter, Gramley, Grant, Myers. Aye - 6; Nay - 0. The motion was carried.

President, Kaneland #302

Secretary, Kaneland #302